



1023 Chorro Street, San Luis Obispo, CA 93401 | (805) 540-5243 | events@lunaredslo.com

Large Party Event Guidelines

Thank you for your interest in hosting your large party event at Luna Red! We are proud to offer fine food and a friendly, experienced staff, as well as a beautiful and unique downtown location. At Luna Red, our goal is to relieve you of the many details that go along with hosting a successful party so you can enjoy the occasion alongside your guests. We will work with you to ensure that your upcoming event reflects your own taste and personal touches. The following information is critical to planning a large party event at Luna Red. Please review the following guidelines and contact our Event Coordinator with any questions or concerns: events@lunaredslo.com.

Please note: *While these are the large party guidelines, Luna Red will always try to accommodate any special requests and remain as flexible as possible.*

Party Size

Typically, Luna Red hosts events that have a range from 20-100 guests. If your party has less than 20 guests, we can accommodate your party on our regular menu. If your special event would host 50 or more people, there is a chance that we may require a patio buyout (see patio buyout for details). We require the final headcount 10 days prior to the event. If no headcount is given we assume the amount from the initial contact. If the party increases in size each guest will be accounted for on the bill.

Cuisine

Located next to the Mission de Tolosa in the heart of downtown SLO, Luna Red offers guests an exceptional dining experience in a lively, artistic setting. The restaurant's vision is founded upon an innovative small plates menu using locally-sourced and seasonal ingredients. Luna Red has forged its own niche in the SLO dining scene with its carefully composed and intensely flavorful tapas, handcrafted cutting-edge cocktails, and award-winning wine list showcasing the best Central Coast and international offerings. We support local farmers, artists, and musicians in an effort to raise SLO's service industry standards of community-based sustainability.

****All menus are subject to seasonal changes and price adjustments.**

Beverages & Bar

We have created a beverage program specifically for our banquet events to help you provide for your guests while staying within budget. Our award winning menu offers local and global wine selections, craft beers and ciders, and a seasonally inspired cocktail program. Our beverage packages allow you to choose a tier of selections for your guests at a set price. You are also welcome to have an open bar or order a few bottles of wine for the table.

Event Fees

Non-Buyout Venue Fee

Our Venue Fee Guarantees the contracted event space is yours for **2 ½ hours**. **For every 30 minutes over the allotted time we do charge an additional \$600 so please be aware if guests are lingering.** Our Venue fee also includes all of the following items: *tables, chairs, house tablecloths and cloth napkins, all china, glassware, flatware and serving platters needed for the event.*

Venue Fee: \$500

Deposit: In order to secure the date and time we require a **Non-refundable** deposit, which shall be equal to your Event Venue Fee. This deposit will be applied to the final bill the day of the event.

Non-Refundable Deposit: \$500

Corkage Fee: We have a \$20 corkage fee for every 750ml bottle of wine brought into the restaurant, with a 5 bottle maximum. We are happy to waive one corkage fee per 750ml bottle purchased from our wine menu.

Dessert Service Fee: We charge a \$5 per person service fee for dessert brought in from an outside establishment. Should you need help cutting and plating the dessert we are happy to do so.

Service Charge: For all large parties, there is a 25% service charge applied to the total cost of the event. The service charge of your event is collected by the restaurant and is then redistributed to cover gratuity for our service and culinary teams as well as cover the administrative costs associated with the planning and execution of the event.

AV Equipment: Due to the layout of Luna Red, we do not allow Screen and Projection AV equipment except in the case of a full restaurant buyout.

Food & Beverage Minimums: The food & beverage minimums associated with each event space do not include tax, service charge or venue fee. Any unmet food & beverage minimums will be charged as an additional venue fee on the final bill. All food & beverage minimums are subject to a \$500-\$1,000 increase on certain holidays or holiday weekends. **please note that all F&B minimums are priced for dinner, events beginning before 4pm are subject to a lowered F&B minimum.*

Start Times: We have listed the weekend start time requirements under each venue space. If you would like your event to start in between the listed time allotments, this will mean that your event is taking up two seating times and will require your food & beverage minimum to double.

Covid-19 Addendum: If SLO County has not reached the yellow tier of California's reopening criteria, Luna Red will not allow any events of over 25 guests. If this criteria affects your upcoming event, the Events Coordinator will send the client our Covid-19 event guidelines to establish what we can accommodate. The client may then decide if they would like to proceed within these guidelines, postpone the event to a mutually agreeable date, or if they would like to cancel the event, and request a refund for their deposit.

Venues:

Luna Red has many semi-private event spaces both indoors and on our patio. The best part is the flexibility! Many of the spaces can be combined in order to meet the size requirements of your event. The standard allotted time for non-buyout events is **2.5 hours**. We take reservations beginning 15 minutes after the contracted departure time. Our food & beverage minimums vary by time of year and venue.



Magnolia Patio with Outside Bar option & Mission View Patio *Pictured with linen upgrade & rental furniture from Avenue Twelve

The Magnolia Patio & The Mission View Patio

Each of these 2 spaces on our patio sit under the beautiful Mission de Tolosa. Both sections can be heated and shaded. Each patio requires its own F&B Minimum. For larger events, the patios can easily be turned into one larger venue with a higher F&B minimum. Each patio can seat up to 40 guests with mingling events up to 45. The combined capacity of these 2 spaces allows for mingling events up to 70 Guests and seating up to 60 guests.

Weather: If the scheduled event cannot be hosted due to rain or inhospitable weather, Luna Red Restaurant will make every effort to accommodate the party in our dining room.

Friday-Saturday Event Venue Details

Food & Beverage Minimum: \$2,800/patio space

Start Time Guidelines: start no later than 5:30 PM

Sunday-Thursday Event Venue Details:

Food & Beverage Minimum: \$2,400/patio space

Start Time Guidelines: start no later than 5:30 PM

The Outside Bar optional add on to the Magnolia Patio

This add-on event space includes private access to our popular outdoor bar area and can expand your event space by an additional 20 mingling guests.

Food & Beverage Minimum: Friday-Saturday: \$1,200 | Sunday-Thursday: \$1,000

****Please Note, Concerts in the Plaza takes place every Friday Evening from June through September.** Due to the proximity of the stage to our Magnolia and Mission View Patios, **we highly recommend that if there are any speeches or programs expected for your event, you do not book this space, and instead book our Main dining room or Chorro Street Lounge.** The concerts can be very loud and we have no control over the volume, the crowd noise or the type of music played. If, however, you are expecting your guests to mingle (maybe even dance) then it can be a great ambiance to add to your event.

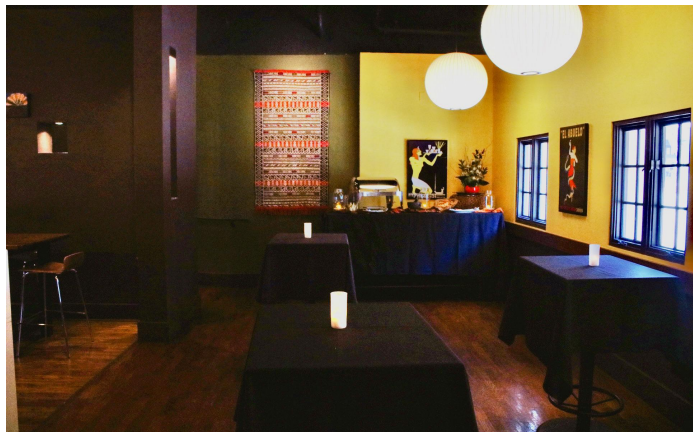
The Main Dining Room

Our open space, indoor dining room features tall windows overlooking the San Luis Creek and makes a great space for up to 40 guests.

Food & Beverage Minimum:

Friday-Saturday, \$2,400 | Sunday-Thursday, \$2,000

Start Time Guidelines: start no later than 5:30 PM



The Chorro Street Lounge

This is the perfect indoor space for mingling events for 20-30 people. Beautiful wooden high top tables adorn the space which is nestled right next to our bar where you can enjoy some of the best cocktails in town.

Food & Beverage Minimum:

Friday-Saturday, \$1,500 | Sunday-Thursday, \$1,000

Start Time Guidelines: start no later than 5:30 PM

The Indoor Bar optional add on to the Chorro Street Lounge or Main Dining Room. This space can add an additional 18-24 seats or up to 30 mingling guests to your event.

Food & Beverage Minimum:

Friday-Saturday, \$2,000 | Sunday-Thursday, \$1,500

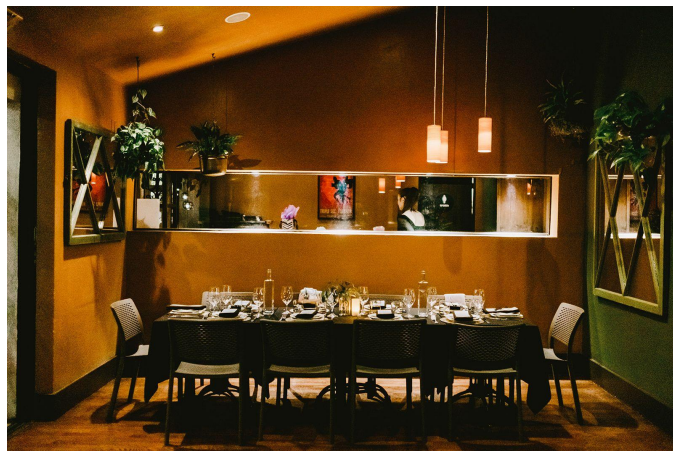
Start Time Guidelines: start no later than 5:30 PM

The Garden Room

This semi-private indoor space is surrounded by large glass windows and doors and can accommodate up to 30 guests seated. This room can be combined with our Main Dining room OR our Mission View Patio

Food & Beverage Minimum:** Friday-Saturday, \$1500 | Sunday-Thursday, \$1200

Start Time Guidelines: start no later than 5:30



Full Patio Buyout

Our beautiful tree lined patio makes a magical venue in the Heart of Downtown SLO. With a capacity for seating up to 75, and mingling events up to 100, our patio is the perfect venue for your larger event. A buy-out event gives you the venue for 5 hours. The venue fee for a patio buyout is \$1,500. A non-refundable deposit of \$1,500 is due to secure the space along with an additional deposit 14 days prior to the event date. These deposits will be applied to your final invoice.

Food & Beverage Minimum: Friday-Saturday: \$14,000 | Sunday-Thursday: \$12,000

Time Guidelines: 5 PM to 10 PM

Full Restaurant Buyout

With a capacity for seating up to 135, and mingling events up to 250, the full restaurant can be reserved. A buy-out event gives you the venue for 5 hours. Venue fee for a full restaurant buyout is \$1,500. A non-refundable deposit of \$1,500 is due to secure the space. This deposit will be applied to your final invoice.

Food & Beverage Minimum:** Friday-Saturday: \$20,000 | Sunday-Thursday: \$18,000

Time Guidelines: 5 PM to 10 PM

Weather:

*We cap our patio seated events at 75 Guests because of the possibility of rain. Should it rain, your party will be moved to our inside lounge and dining room **if available.***

If not available, the patio can be tented. The cost of the tent is the responsibility of the contracted client and will be added to the final invoice.